

**GOVERNMENT OF MEGHALAYA**  
**OFFICE OF THE SUPERINTENDENT OF POLICE ( FIRE & EMERGENCY SERVICE )**  
**MEGHALAYA :::: SHILLONG.**



**NOTICE INVITING TENDER**

The Superintendent of Police (F&ES), Meghalaya, Shillong invites Sealed Tenders affixing Non Refundable Court Fee Stamp of Rs.25/- (Rupees Twenty Five) only for entering into rate contracts for supply of **Motor Spare Parts** for Meghalaya Fire & Emergency Service during the **financial year 2020-2021**.

Sealed Tenders will be received up to **11.00 Hrs.** on **16.10.20** in the office of the undersigned and will be opened on the same day at **13.00 Hrs** by a Tender Opening Committee. Tenderers or their authorized representatives are invited at the time of opening the Tenders. Tenders received **after 11.00 Hrs.** by hand or by post will be summarily rejected.

**TERMS & CONDITIONS:-**

1. Spare Parts for the following category of vehicles:

SL NO	TYPE OF VEHICLE	SL NO	TYPE OF VEHICLE
1.	GYPSY KING	2.	TATA 207 DI
3.	MAHINDRA JEEP DI 550,	4.	BOLERO POWER (+)
5.	MOTOR CYCLE (YAMAHA GLADIATOR)	6.	BOLERO INVADER
7.	MOTOR CYCLE (PULSAR 135 LS / 150)	8.	TATA XENON 4X4 AND NORMAL
9.	MOTOR CYCLE (BAJAJ DISCOVER)	10.	TATA 407 /709 /1210 /1212/1612 / 1613
11.	Royal ENFIELD	12.	HYDRAULIC PLATFORM TATA 2416
13.	ASHOK LEYLAND 1616 H	14.	ASHOK LEYLAND 1012 ECOMET
15.	FORCE (BUS)	16.	EICHER PRO 5016 H CWC

**LIST OF SPARE PARTS WILL BE PROVIDED IN CD**

2. Earnest Money of **Rs.5,000/- for ST/SC and Rs.10,000/- for others** in the form of Crossed Bank Draft/Call Deposit pledged in the favour of the Superintendent of Police (F&ES), Meghalaya, Shillong . Tender not accompanied with Earnest Money will be rejected forthwith.
3. Rates should be written clearly in figures and in words. Any correction or overwriting in the tender papers/documents will be rejected. The Rates should be inclusive of all taxes and taxes will be deducted at source.
4. Rate should be quoted for all the items and all the category of vehicles as noted above. List of Spare Parts will be provided in a CD and the **Tenderers are required to quote the rate as per the Format designed by this office.** Rates quoted in **altered and modified format** will not be entertained and will be considered as **“Not Quoted”**

5. Tenderer should ensure that the Rates offered and the Brand Name of the spare parts are correct in all respect and not over quoted. Any discrepancies of the Rates if found at the later stage, the Department will not be responsible for the same and the Firms will be bound to supply the Spare Parts as per the rate offered by them.
6. **PAN Card** of the Firm/Individual.
7. Attested copy of valid **Trading License** in terms of the United Khasi & Jaintia Hills and Garo Hills (Trading by Non-Tribal) Regulation, 1954 for tenderers as amended from time to time who are required to obtain such a License.
8. All relevant documents /certificates pertaining to **GST Rules** viz. **GST Registration Certificate, GST Rate of the Items quoted** along with **4 Digits HSN (Harmonized system of Nomenclature) Code** should be submitted.
9. Any other documents relevant to GST apart from SL No. 8 above.
10. Attested copy recent **Passport size photograph** of the Tenderers should be attached to the tender.
11. Attested copy **Scheduled tribes/castes certificate** in case of ST/SC tenderers.
12. Trade Marks /name of Brand must be quoted against each items, the parts should be from genuine company/manufactured parts. Any Rate of the Spare parts without Brand Name or Marks of the Company will not be accepted and considered for supply.
13. On finalization of the Tendered Rates and the Firms for supply of the Spare Parts, Supply Order will be issued according to the Rules and Procedure as laid down by the Government. **Tenderers or the Firms will have no right to assume that on participating in the Tender Process and offering the Rates, Supply Order will be issued to their respective Firms.**
14. Tenders should be addressed to the undersigned by designation and not by name. The words "**Tender for supply of Motor Spare Parts**" must be super scribed on the sealed envelope containing the Tender and the firm's seal should be stamped on the body of envelop. The Tender should be sent by registered post or delivered by hand.
15. Participating Tenderer must have a **Spare Parts Shop registered in his/her name**. The name, address and location of the Shop along with the phone number of the shop must also be mentioned in the Tender Documents.
16. The Tenderer should submit the **Declaration Form as prescribed in Annexure "A"** and submit it along with the Tender.
17. The spare parts should be supplied within 24 hours on receipt of indents, failing which the same will be procured from the other agencies and any excess payments made, will be recovered from the successful tenderer.
18. The Contract when awarded will remain operative till \_\_\_\_\_ subject to condition that for the Administrative suitability the Superintendent of Police (F&ES), Meghalaya, Shillong may extend the operation of the Contract **beyond \_\_\_\_\_** till the date of finalization of the next Contract which will be intimated to the approved firms. Accordingly successful Tenderer will be bound to supply the MV Spare Parts at the Approved Rates under the same terms and condition of the Tender Notice.
19. **The Undersigned reserves the right to reject any or all tenders without prior notice nor assigning any reason thereof**

Sd/-  
(Shri Aditya Goenka, IPS)  
Superintendent of Police, (F&ES),  
Meghalaya, Shillong.

Copy to:-

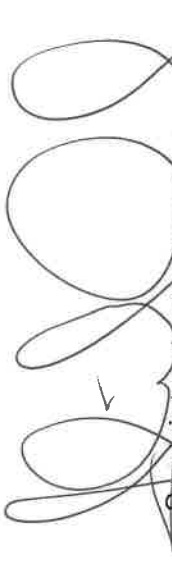
1. The Director General of Police, Meghalaya, Shillong for favour of kind information.
2. The Inspector General of Police (F&ES) Meghalaya, Shillong for favour of kind information.
3. ~~The Asstt. Inspector General of Police (A) / (E) / (R), Meghalaya, Shillong for favour kind information.~~
4. The Special - Superintendents of Police, SB-I/SB-II/ CID Meghalaya, Shillong for favour of information.
5. The Superintendents of Police, Shillong/ Jowai / Khliehriat/ Nongstoin /Mawkyrwat/ Nongpoh / Tura / Williamnagar / Baghmara/ Resubelpara/ Ampati for favour of information.
6. The Superintendents of Police, Infiltration / Anti-Infiltration for favour of information.
7. The Commandant 1<sup>st</sup> MLP Bn/2<sup>nd</sup> MLP Bn/ 3<sup>rd</sup> MLP Bn/ 4<sup>th</sup> MLP Bn/ 5<sup>th</sup> MLP Bn/ 6<sup>th</sup> MLP Bn & SF-10 for favour of kind information.
8. The Superintendent of Police, (C), MPRO Shillong for favour of kind information.
9. The Superintendent of Police, (SCRB), Meghalaya, Shillong along with Disk for favour of kind information and necessary action.
10. The Director, Government Printing Press, Shillong with a request to publish in the consecutive issue of Meghalaya Gazette (Disk enclosed).
11. The Director of information and Public Relations, Meghalaya, Shillong with a request to publish the Gist in the local dailies of Meghalaya (one impression) only in Khasi/Garo/English in the Tender Notice caption of classified advertisement. The bill (in duplicate) alongwith a clipping of the published matter may be sent to the undersigned for payment.
12. Notice Board.

  
Superintendent of Police, (F&ES),  
Meghalaya, Shillong.

**GOVERNMENT OF MEGHALAYA**  
OFFICE OF THE SUPERINTENDENT OF POLICE ( FIRE & EMERGENCY SERVICE )  
MEGHALAYA ::: SHILLONG.

**GIST FOR NOTICE INVITING TENDER**

Tenders are invited for supply of Motor Spare Parts for Meghalaya Fire & Emergency Service during the financial year **2020-2021**. Sealed tender(s) will be received up to **11.00 Hrs.** on **16.10.20** in the office of the undersigned and will be opened on the same day at **13.00 Hours**. Complete details including the **List of Spare Parts** will be available in the Office of the Superintendent of Police, (F&ES), Meghalaya, Shillong, which shall be collected by the participating Tenderers themselves during office hours.

  
Superintendent of Police (F&ES),  
Meghalaya, Shillong

ANNEXURE -A

DECLARATION BY THE TENDERER

I/we \_\_\_\_\_ hereby, declare that I/we, have personally gone through the Notice Inviting Tender for supply of Motor Spare Parts for the year 2020-2021, issued by the Meghalaya Fire & Emergency Service, Shillong vide M/No. MFS/S-CXXXVI/2020-2021/ Dated \_\_\_\_\_.

I/we have agreed to the Terms and Condition as laid down in the Tender Notice and agreed to abide by them.

I/we also declare that if the rate quoted by me/us is accepted by the Department and on being selected for supply of Motor spare Parts, I/we are ready to sign the Contract Agreement/Legal Agreement and will supply the Spare Parts as per the Rates approved by the Department and will not claim for any enhanced rates.

For and on behalf of:

Name

Signature

Seal of the Firm

Date