

**GOVERNMENT OF MEGHALAYA
OFFICE OF THE DIRECTOR GENERAL OF POLICE
MEGHALAYA ::: SHILLONG**

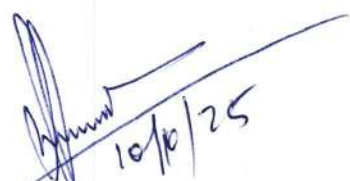
TENDER NOTICE

The Director General of Police, Meghalaya, Shillong invites Sealed Tenders affixing non-refundable Court Fee Stamp of ₹ 2,000/- (**Rupees Two Thousand**) only for entering into rates contract for supply of Steel Camp Cots (Army Pattern) and Cotton Tape Newar to Meghalaya Police Personnel for the year 2025-2026 from manufacturers, authorized agents and dealers of repute as per specification at Annexure 'A'. Sealed Tender accompanied with **ONE SAMPLE EACH** will be received up-to **12:00 noon** on **10/11/2025** and will be opened on the same day at **1:00 P.M.** Tenderers or their authorized representatives may remain present at the time of opening of tenders. Tenders/Samples received after **12:00 noon** by hand or post will automatically stand rejected. Sealed Tender should be dropped in the Tender Box of this office.

1. Tenders should quote specific rates for each item. Tenders must be accompanied by Earnest money of ₹ **2,00,000/- (Rupees Two Lakh) only**. The Earnest money should be in the form of Deposit at call Receipt / National Saving Certificate / Fixed Deposit duly pledged in favour of the Asstt. Inspector General of Police (A), Meghalaya, Shillong. The Earnest Money/Security Deposit papers pending in this office in connection with other tenders/supplies shall not be considered as Earnest Money for this tender. Further, no tenderer is exempted from the requirement of depositing Earnest Money on any ground.
2. Rates should be quoted F.O.R destination at the respective unit as per Annexure-B and should be inclusive of all charges like packing insurance and other incidental charges. Rates quoted should be clearly and neatly written in figures as well as in words. All correction/cancellation must be initialed, otherwise tender will stand rejected. GST should be quoted separately on taxable items as deduction of Tax at Source will be effected accordingly on Firm's bills.
3. Tenders should be addressed to the undersigned by designation and not by name, the Sealed envelope containing the tender should be super scribed as "**Tender of Steel Camp Cots (Army Pattern) and cotton tape newar for Police Personnel during 2025-2026**" and be posted under registered cover or sent through messenger.
4. Attested Copy of upto date Tax Clearance Certificate and up to date Professional Tax Clearance Certificate from the concerned Taxation Department should also be furnished along with the Tender.
5. Firms should furnish valid GST Registration Certificate along with latest GSTR-3 filed return without which tender shall be out rightly rejected.
6. Attested copy of valid Trading License from concerned ADC's of Meghalaya in case of non-tribal firms/suppliers should be furnished along with the Tender.
7. For tribal bidders, valid Scheduled Tribe Certificate from Meghalaya should be furnished alongwith tender
8. An attested copy of Photograph of the Tenderer should be submitted alongwith the Tender.
9. An undertaking should be furnished that the supply/work will be done by the contractor/tenderer himself/herself.
10. A Financial Stability Certificate from the Deputy Commissioner, 1st Class Magistrate or of a Schedule Bank certifying that the firm/supplier is capable to undertake the supply should be submitted along with the tender.
11. **Tenderers are required to submit sample for item quoted. Sample submitted must clearly bear manufacturer's marking and specification, brand name, etc whenever they are usually so marked and duly/properly attached with firm's label on sample furnished.**

12. Those tenderers who are authorized Agent/Dealers of the Principal Manufacturers are to submit authorized dealership Certificate.
13. The risk on transport will have to be borne by the suppliers themselves.
14. The Tenderers should be prepared to accept rate approved by the Department otherwise their Earnest Money may be forfeited.
15. The Director General of Police, Meghalaya is not bound to accept the lowest tendered rates and reserve to herself the right to reject any or all tenders.
16. If at the time of opening of Tender, should there be any objection raised by the Tenderers/Representatives present as to the validity of any tender, the objection will be duly recorded and will be put up to the Purchase Board for consideration. The decision of the Purchase Board on such objection will be final and binding.
17. The successful tenderers will be intimated by a letter of acceptance by the Asstt. Inspector General of Police (A). Till then, no tenderer has any right to assume that his/her tenders have been accepted. For any expenditure, incurred by any tenderers in anticipation of issue of letter of acceptance, there shall be no claim whatsoever for compensation.
18. **The successful tenderers are to submit counter sample as per approved sample to enable the Officers concerned to examine/compare with the bulk supply on receipt before acceptance.**
19. (i) Successful tenderer will be required to furnish a Security Deposit as per Clause 23 and execute Contract Agreement to ensure fulfillment of the terms and conditions of the Contract which the successful tenderers will have to enter into. The Security Deposit will be held by the Department free of interest and the deposit shall be subjected to forfeiture in case of non-fulfillment of any of the terms and conditions of the Contract.
 (ii) The Earnest Money of successful tenderer will be released only after he/she furnishes the full Security Deposit within the time fixed by the Department for the purpose failing which, the Earnest Money may be forfeited to the Government.
 (iii) Earnest Money of unsuccessful tenderers will be released by the Department after the selection process of successful tenderers is finalized.
20. (A) In the event of contractor's failing to perform his/her part of the contract to the satisfaction of the Department or disregard any terms or conditions of the Tender Notice or the Contract Agreement, the contractor shall be liable to any of the following action at the discretion of the Director General of Police, Meghalaya:-
 - i. **Forfeiture of Security Deposit in whole/part.**
 - ii. **Making good the loss caused to Government through the inability, neglect or delaying to comply with the demand.**
 - iii. **Imposition of penalty (fine) in case of failure to make the supply within the stipulated time at the rate of 0.50% on the total amount of supply ordered for everyday not exceeding 2 weeks that he shall exceed his time either for the total supply or value of item(s) ordered for and for liquidated damages.**
 - iv. **Cancellation of the contract without any prior notice of the contractor/supplier.**
 (B) All losses sustained by the Government due to failure, omission or neglect of the contractor may be realized from his/her Security Deposit and outstanding dues or any other sums which may be due to him/her from the respective Controlling Officer.
21. If the contractor/firm willfully neglects, fail to perform or observe any conditions of contract, or attempt to cheat or indulge in malpractice, the Director General of Police, Meghalaya may take necessary action to impose ban upon such contractors/firms from future business with this Department.
22. Tenders not accompanied with all the required papers/documents or not fulfilling the terms & conditions will automatically stand rejected.

23. The successful tenderer will have to furnish Security Deposit in the form of Deposit at call Receipt / National Saving Certificate/Fixed Deposit as follows: -
- a. **10% of the total value of the contract calculated for Non-Tribal bidder &**
 - b. **5% of the total value of the contract calculated for Tribal bidders.**
24. Once the rates offered in the tenders are accepted, no enhancement of rates will be accepted under any circumstances and the tenderer will be liable to supply at the rates approved and accepted by the Director General of Police, Meghalaya. Failure to make the supplies at the approved and accepted rates will entail cancellation of Contract Agreement and the Security Money will be forfeited to Government.
25. Once the Sample is approved, no change of brand name, shade pattern, quality or specification will be entertained even on the plea of non-availability of raw materials or alternative offers of similar quality.
26. The stores supplied must be of the same specification, weight, brand and quality as per tendered sample. Tenderers will have to furnish the counter sample within 2 (two) weeks of receipt of intimation regarding acceptance of tender. Failure to submit counter-sample in time as per the specification of the approved sample will entail cancellation of offer and forfeiture of Earnest Money/ Security Deposit.
27. Delivery shall have to be completed within 8 (eight) weeks from the date of receipt of supply orders. No extension of delivery period will be entertained beyond the stipulated period without genuine reasons.
28. Payment will be made to the suppliers directly on completion of supplies and on correct receipt of goods by the respective consignee. Documents/Vouchers/ Railway Receipt (RR) bill etc., routed through Banks will not be accepted. Consignments will be dispatched by the Firm after payment of all freight charges at source. Freight to pay Railway Receipt (RR) will not be accepted.
29. Tax at source will be deducted as per rate applicable from Firm's bill by the District/Unit/Organization offices concerned.
30. Tenderers may note that all Samples (un-approved) submitted by them are returnable. The Samples should be collected by the tenderers at their own cost and risk from this office failing which the Samples will be forfeited to Government. If the un-approved Samples are not collected by the unsuccessful tenderers within 1 (one) month of finalization of the tender by the Department Purchase Board, the same will be disposed off by the Department without any compensation to the unsuccessful tenderers.


Asstt. Inspector General of Police (A)
Meghalaya, Shillong.

Copy to:-

1. To the Director of Information and Public Relations, Meghalaya, Shillong for kind information with a request to publish the Tender Notice and the list given (enclosed soft copy) in 3 (three) Newspapers i.e. in English, Khasi, and Garo medium, which are widely circulated throughout the State.
2. The Director, Printing and Stationery, Meghalaya, Shillong along with soft copy with a request to kindly publish in the next issue of Meghalaya Gazette.

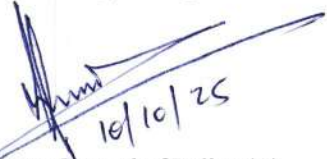
TENDER NOTICE

Sealed Tender affixing court fee stamp of ₹ 2,000/- (**Rupees Two Thousand**) **only** are hereby invited from the interested firms for supply of Camp Cots & Cotton Tape Newar for Meghalaya Police, Shillong as per specification at **Annexure – 'A'** for the year 2025-2026 and same should reach the office of the undersigned on **10/11/2025** on or before **12:00 noon**. Tender will be opened on the same day at **1:00 P.M** and any tender received after due date fixed will be rejected. The rates should clearly mention both in words and figures inclusive of all taxes. Delivery should be at the office concerned. No overwriting will be entertained. For further detail information, kindly contact the office of the undersigned during office hours or visit Meghalaya Police website at <https://megpolice.gov.in>.


Asstt. Inspector General of Police (A)
Meghalaya, Shillong.

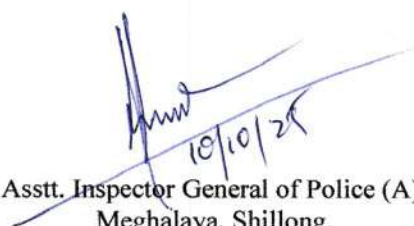
Copy forwarded to :-

1. The Director General of Police, Meghalaya, Shillong for favour of kind information.
2. The Inspector General of Police (SB/Border) Meghalaya, Shillong for favour of kind information.
3. The Deputy Inspector General of Police (ER) Meghalaya, Shillong/ (WR) Meghalaya, Tura/CID/ Admn/F&ES Meghalaya, Shillong for favour of kind information.
4. The Sr. Superintendent of Police (TAP), Meghalaya, Shillong for favour of kind information.
5. The Deputy Commissioner, East Khasi Hills, Shillong / West Garo Hills, Tura / West Khasi Hills, Nongstoin / West Jaintia Hills, Jowai / Ri-Bhoi District, Nongpoh / East Garo Hills, Williamnagar / South Garo Hills, Baghmara/ North Garo Hills, Resubelpara / East Jaintia Hills, Khliehriat/ South West Garo Hills, Ampati / South West Khasi Hills, Mawkyrwat/Eastern West Khasi Hills, Mairang for favour of information.
6. The Superintendent of Police (C), MPRO, Meghalaya, Shillong for favour of information.
7. The Superintendent of Police, East Khasi Hills, Shillong / West Garo Hills, Tura / West Khasi Hills, Nongstoin / West Jaintia Hills, Jowai / Ri-Bhoi District, Nongpoh / East Garo Hills, Williamnagar / South Garo Hills, Baghmara / North Garo Hills, Resubelpara / East Jaintia Hills, Khliehriat / South West Garo Hills, Ampati / South West Khasi Hills, Mawkyrwat/Eastern West Khasi Hills, Mairang/ MPRO, Meghalaya, Shillong /Anti-Infiltration Directorate, Meghalaya, Shillong./F&ES, Meghalaya, Shillong/ F&ES, (W/R),Tura /ANTF, Meghalaya, Shillong /ATS, Meghalaya, Shillong for favour of information
8. The Commandants, 1st MLP BN. Mawiong, Shillong / 2nd MLP Bn. Goeragre, Tura / 3rd MLP BN.(IRBN), Sahbsein, Jowai/ 4th MLP BN. (IRBN), Sohpien / 5th MLP BN. (IRBN) Samanda, Williamnagar / 6th MLP Bn. (IRBN) /SF-10, Mawiong, Shillong.
9. The Spl. Superintendent of Police, (SB) / (CID) for favour of information.
10. The Administrative Officer, MPA, Ri-Bhoi District, Nongpoh for favour of information.
11. I/c Computer Wing, (PHQ), Meghalaya, Shillong along with a soft copy for favour of uploading the same in the Meghalaya Police website.


Asstt. Inspector General of Police (A),
Meghalaya, Shillong.

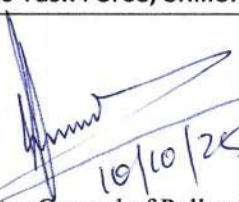
ANNEXURE-A

SL. No.	Particular of item	Specification
1.	Steel Camp Cot (Army Pattern) with doubly woven cotton tape Newar and provision for fixing mosquito net stands.	Length : 6 feet, 6 inches. Breadth : 2 feet, 2 inches. Height : 18 inches with rubber padding on all four legs. Materials : MS pipe 1.6 inches diameter heavy quality and deep green painted .
2.	Cotton Tape Newar	2.5 inches in width weighing between 3.00kg to 3.50 kg per roll.


Asstt. Inspector General of Police (A),
Meghalaya, Shillong.

ANNEXURE-B

SL. No.	Battalion/Unit	Location
1.	1 st MLP Battalion	East Khasi Hills, Mawiong.
2.	2 nd MLP Battalion	West Garo Hills, Goeragre.
3.	3 rd MLP Battalion	West Jaintia Hills, Sahbsein.
4.	4 th MLP Battalion	West Khasi Hills, Nongstoin.
5.	5 th MLP Battalion	East Garo Hills, Samanda.
6.	6 th MLP Battalion	Ri-Bhoi, Niangbyrnai, Umran.
7.	SF-10	East Khasi Hills, Mawiong
8.	S.P, East Khasi Hills.	O/o S.P, East Khasi Hills, Shillong
9.	S.P, South West Khasi Hills.	O/o S.P, South West Khasi Hills, Mawkyrwat.
10.	S.P, West Khasi Hills.	O/o S.P, West Khasi Hills, Nongstoin.
11.	S.P, East Jaintia Hills.	O/o S.P, East Jaintia Hills, Khliehriat.
12.	S.P, West Jaintia Hills.	O/o S.P, West Jaintia Hills, Jowai.
13.	S.P. West Garo Hills.	O/o S.P. West Garo Hills, Tura.
14.	S.P. North Garo Hills.	O/o S.P. North Garo Hills, Resubelpara.
15.	S.P. East Garo Hills.	O/o S.P. East Garo Hills, Williamnagar.
16.	S.P. South Garo Hills.	O/o S.P. South Garo Hills, Baghmara.
17.	S.P. South West Garo Hills.	O/o S.P. South West Garo Hills, Ampati.
18.	PTS	Ri-Bhoi, Niangbyrnai, Umran
19.	S.P, F&ES (Eastern Range)	O/o S.P, East Khasi Hills, Shillong
20.	S.P, F&ES (Western Range)	O/o S.P, West Garo Hills, Tura
21.	S.P, ATS.	O/o S.P, Anti-Terror Squad, Shillong.
22.	S.P, ANTF.	O/o S.P, Anti-Narcotics Task Force, Shillong


 10/10/25
 Asstt. Inspector General of Police (A),
 Meghalaya, Shillong.