

OFFICE OF THE COMMANDANT 6TH BATTALION MEGHALAYA POLICE
SHILLONG::MEGHALAYA



TENDER NOTICE

Sealed tender affixing non – refundable court fee stamp of Rs. 200 (Rupees two hundred) only are invited from bonafide, established, reputed manufacturers and registered reputed intending firms and supplier(s) for entering into rate contract for supply of Utensils items per specification in Annexure “A”, and terms and conditions laid down in the Tender Notice.

Terms and Conditions:-

1. Items offered must meet all the specifications as those given in annexure “A”. **Tender shall invariably be accompanied with sample of the items called for tender.** Tender papers will be received in this office up to 1100 hours on 23rd June 2011 and will be opened on the same day at 1200 hours. Tenderers or their authorized representatives may present themselves at the time of opening of the tender.
2. Tender must be accompanied with:
 - a) Affixed non – refundable court fee stamp of Rs. 200/-
 - b) Valid and current income Tax clearance from the Income Tax Deptt.
 - c) Valid current Sales Tax Certificate from the Superintendent of Taxes, Meghalaya.
 - d) Attested copy of Valid Trading License in terms of KHADC, JHADC & GHADC (for non tribal) Regulation Act 1954 by tenderers who are required to obtain such License against the items for supply.
3. The following information must be mentioned on the body of the envelope containing the quotations, failing which the sealed envelope of the quoting firm will not be opened.
 - a) Sale Tax Certificate - is enclosed.
 - b) Income tax Certificate - is enclosed.
 - c) Earnest Money - is enclosed.
 - d) Court Fee Stamp - is enclosed.
 - e) Trading License from KHADC, JHADC & GHADC (for non-tribal).
 - f) SC/ST Certificate.
 - g) Passport size photograph of the bidder should also be enclosed.
 - h) Financial Stability Certificate from any recognized Bank.
 - i) An Undertaking that the supply will be carried out by himself/herself.

Failure to enclose any of those above documents or any invalid documents will result in automatic rejection of the quotation.

4. Rates quoted :-

- a) Should be inclusive of all charges, like custom duty, packing, insurance, taxes and other incident charge. Only local taxes should be shown separately if applicable.
- b) Should be inclusive of the cost of all accessories up to March, 2012.

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- c) Should be valid for one calendar year from the date of acceptance of tender, should be quoted separately for each item.
 - d) Should be quoted for destination Shillong or any other place which will be intimated by the undersigned.
 - e) Should be written clearly in figure and in words. Any alteration or over writing must be fully signed by the tenderers.
 - f) Once the rates offered in the quotation are accepted, no enhancement will be entertained at any circumstances and tenderers will be liable to supply the items at the rate accepted by the Commandant, 6th Battalion Meghalaya Police Shillong, Meghalaya. Failure to supply the items at the accepted rates will entail the offer of being cancelled and the security money will be forfeited to the Government of Meghalaya.
5. Tender /Quotation should be addressed to the undersigned by the designation and not by name. Sealed envelopes containing the quotation must be super-scribed as "Tender for Supply of Utensils items and must be sent by registered post or hand delivery.
6. The successful tenderers will be :-
- a) Intimated by letter of Acceptance to Commandant 6th Battalion Meghalaya Police, Shillong, Meghalaya. Till then, no bidder has, any right to assume that his/her quotation has been accepted. There shall be no claim for compensation for any expenditure incurred by any tenderers in anticipation of acceptance letter.
 - b) Required to furnish a security deposit as per rates mentioned below and execute the contract agreement to fulfillment of the terms and conditions of the contract, which successful tenderer (s) will have to enter into. Such security deposit will be subjected to forfeiture in case of non-fulfillment of terms and conditions of the tender notice on the contract agreement. The earnest money of the successful tenderers (s) will not be released till the security deposit is furnished. Earnest money of the successful tenderer (s) will be forfeited to the Govt. in case of failure to furnish security money in full.
7. Rates of Security Deposit :
- A. For contract upto Rs.20, 000/- ---- 2% from local and 3% from non-local.
 - B. For contract upto Rs.50, 000/- ---- 3% from local and 4% from non-local.
 - C. For contract upto Rs.1,00, 000/- ---- 4% from local and 5% from non-local.
 - D. For contract over Rs.1,00, 000/- ---- 5% for all categories.
- The Security Deposit should be interest free and in form of a valid Bank Draft/Deposit at Cell pleaded in favour of the undersigned.
8. The Commandant 6th Battalion Meghalaya Police, Shillong, Meghalaya may rescind forthwith the contract in writing if :-

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- a) A tenderer assigns or sublets any contract in respect of contract or any other contract entered into with the Government.
 - b) Tenderer or his agent / Servant is found guilty of fraud of this contract or any other contract.
 - c) Declines, neglect or delay to comply with demand / requisition or in any other way fails to perform or observe any of or all the conditions of the contract agreement.

In case of such rescission, the Security Deposit in full shall stand forfeited and absolutely be at the disposal of the Government without prejudice to any other remedy or action that the Government shall be entitled to recover from the successful Tenderer and extra expenses Govt. may deem necessary in obtaining the supplies.

9. In the event of the successful Tenderer failing to perform his/her part of any or all the contract agreement to the satisfaction of the Department or disregarding terms and conditions of the Tender Notice and or the contractor agreement the successful Tenderer shall be liable to any of or all of the following action at the discretion of the Commandant, 6th Battalion Meghalaya Police, Shillong, Meghalaya on behalf of the Government of Meghalaya.
 - i. Forfeiture of security deposit in whole or part.
 - ii. Making good the loss caused to the Govt. through the liability, neglect, delay in complying with the demand.
 - iii. Cancellation of the contract without any prior notice to the contractor.
10. If the successful Tenderers willfully neglects, fails to perform or observe any or all conditions of the contract agreement or attempts to cheat or indulge in foul practices, the Commandant, 6th Battalion Meghalaya Police, Shillong, Meghalaya may impose a ban upon such Tenderer (s) for future business within the Departments.

11. Quantities mentioned in the list are only illustrative and may be increased / reduce on finalizations of order depending on the availability offer of the same quality or alternative offer of the same quality.
12. Once the sample is approved, no change of brand name, shape, pattern, quality or specification will be entertained even on the plea of non- availability offer of the same quality or alternative offer of the same quality.
13. The store supplied must be of the same specification, weight and quality as the tendered/ samples. If items are rejected by the undersigned due to non-meeting of the technical Specification, the supplier must replace the rejected items at their own cost forthwith and in a period of 21 (twenty one) days from the date of rejection.
14. Delivery & Installation must be completed within thirty days from the date of receipt of firm orders. No extension of delivery period will be entertained.
15. Payment will be made to the suppliers directly only on completion of supplies and on correct receipt of goods by the respective consignee in good condition. Documents/vouchers/P.R. Bills etc routed through Banks will not be accepted. Consignment will dispatch by the firm after payment of all freight charges at the sources. Freight to pay P.R. Bill will not be accepted.
16. Risk of transportation will be borne by the Tenderer themselves.
17. Acceptance of tender will lay strong emphasis on(**Quality of the product**).
- 18. The Purchase Board reserves all the right to reject the lowest rate of any of the tender without assigning any reason.**
19. Any dispute arising out of or in respect of these items and conditions of the Contract Agreement shall be in the Jurisdiction of the Courts in Meghalaya only.

N.B. Details can be obtained from the office of the undersigned on any of the working days between 10.00 AM to 4.30 PM.

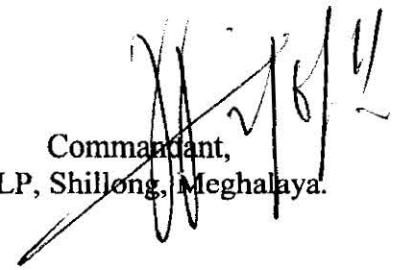
Sd/-Shri J.Rymmai, IPS.
Commandant,
6th MLP, Shillong, Meghalaya.

Memo No. BN-6/MLP/QM/2011/ 9
As directed copy forwarded to :-

Dated Shillong the 2nd June 2011.

1. The Addl. Director General of Police(TAP) Meghalaya, Shillong for favour of information.

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2. Asstt. Inspector General of Police (A) Meghalaya Shillong for information .This refer to h/c letter no.MS/XI-208/2011/9,dated 31/05/2011.
 3. Inspector General of Police (TAP) Meghalaya Shillong for favour of information.
 4. Director Govt. Press Meghalaya Shillong with copies for publication into consecutive issues of Meghalaya Gazette.
 5. The director of Information and Public relation with a request for publishing a brief of the tender notice in one local Newspaper (one impression) and for a re-publication in a following English Newspaper (one impression), in brief.
 6. All Superintendents of Police / Commandants, Meghalaya for information


Commandant,
6th MLP, Shillong, Meghalaya.

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ANNEXURE -A

LIST OF UTENSILS ITEMS REQUIRED

Sl. No.	Items	Quantity
1.	Alluminium Kettle 25 ltrs. Capacity	70 nos.
2.	Degchi with lid 16"	120 nos.
3.	Degchi with lid 22"	70 nos.
4.	Degchi with lid 24"	70 nos.
5.	Iron Karai 22"	70 nos.
6.	Iron Karai 12"	70 nos.
7.	G I Bucket 12"	120 nos.
8.	Rice spoon 24" (Brass)	80 nos.
9.	Vegetable spoon 24"(Brass)	120 nos.
10.	Iron Tawa 24"	70 nos.
11.	Brass dish 24"	70 nos.
12.	Puri Chakni	70 nos.
13.	Chaki Belna	70 nos.
14.	Bucket Plastic 25 ltrs. Capacity	70 nos.
15.	Jug plastic	70 nos.
16.	Steel water glass	100 nos.
17.	Water filter candle	80 nos.
18.	Water filter 25 ltrs. capacity	70 nos.
19.	Bucket plastic 100 ltrs.	10 nos.
20.	Mug plastic	70 nos.

Commandant,
6th MLP, Shillong, Meghalaya

