

OFFICE OF THE SUPERINTENDENT OF POLICE ( FIRE & EMERGENCY SERVICE)  
MEGHALAYA :: SHILLONG.

**NOTICE INVITING TENDER**

Sealed Tenders are invited for entering into rate contract for supply of Motor Spare Parts for Meghalaya Fire & Emergency Service during the financial year 2015-16. Sealed Tenders will be received up to 11.00 Hrs. on 23.07.2015 in the office of the undersigned and will be opened on the same day at 12.15 Hrs. by a Tender Opening Committee. Tenderers or their authorized representatives are invited at the time of opening the Tenders. Tenders received after 1100 Hrs. by hand or by post will be summarily rejected.

**TERMS & CONDITIONS:-**

1. Spare Parts for the following category of vehicles:

GYPSY KING	TATA 207 DI
JEEP PEOGEOT 540,	BOLERO (LX)
MAHINDRA JEEP DI 550,	BOLERO INVADER
MOTOR CYCLE (YAMAHA GLADIATOR)	TATA XENON 4X4/NORMAL,
MOTOR CYCLE (PULSAR 135 LS/180)	TATA 407/709/1210/1612/1613/2416
ASHOK LEYLAND 1616 H	
<i>LIST OF SPARE PARTS WILL BE PROVIDED IN CD WHILE COLLECTING TENDER DOCUMENTS.</i>	

2. Affix non-refundable Court Fee Stamp of ₹25/- (Rupees Twenty five) only.
3. Earnest Money of Rs.5,000/- for ST/SC and Rs.10,000/- for others in the form of Crossed Bank Draft/Cash Deposit pledged in the favour of the Superintendent of Police (F&E), Meghalaya, Shillong. Tender not accompanied with Earnest Money will be rejected forthwith.
4. Rates should be written clearly in figures and in words. Any correction or overwriting in the tender papers/documents will be rejected. The Rates should be inclusive of all taxes and taxes will be deducted at source.
5. Rate should be quoted for all the category of vehicles as noted above.
6. Tenderer should ensure that the Rates offered for the spare parts are correct in all respect. Any discrepancies of the Rates if found at the later stage, the Department will not be responsible for the same and the Firms will be bound to supply the Spare Parts as per the rate offered by them.
7. Attested copy of V.A.T. Clearance Certificate & V.A.T. Registration Certificate should be enclosed.
8. Attested copy of valid Trading License in terms of the United Khasi & Jaintia Hills and Garo Hills (Trading by Non-Tribal) Regulation, 1954 for tenderers as amended from time to time who are required to obtain such a License.
9. Attested copy recent Passport size photograph of the Tenderers should be attached to the tender.
10. Attested copy Scheduled tribes/castes certificate in case of ST/SC tenderers.

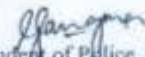
11. Trade Marks /name of Brand must be quoted against each items, the parts should be from genuine company/manufactured parts. Any Rate of the Spare parts without Brand Name or Marks of the Company will not be accepted and considered for supply.
12. On finalization of the Tendered Rates and the Firms for supply of the Spare Parts, Supply Order will be issued according to the Rules and Procedure as laid down by the Government. Tenderers or the Firms will have no right to assume that on participating in the Tender Process and offering the Rates, Supply Order will be issued to their respective Firms.
13. Tenders should be addressed to the undersigned by designation and not by name. The words "Tender for supply of Motor Spare Parts" must be super scribed on the sealed envelope containing the Tender and the firm's seal should be stamped on the body of envelop. The Tender should be sent by registered post or delivered by hand.
14. Participating Tenderer must have a Spare Parts Shop registered in his/her name. The name, address and location of the Shop along with the phone number of the shop must also be mentioned in the Tender Documents.
15. The Tenderer should submit the Declaration Form as prescribed in Annexure A and submit it along with the Tender.
16. The spare parts should be supplied within 24 hours on receipt of indents, failing which the same will be procured from the other agencies and any excess payments made, will be recovered from the successful tenderer
17. The Undersigned reserves the right to reject any or all tenders without prior notice nor assigning any reason thereof

Sd/-  
(Smt Mary G T Sangma, MPS)  
Superintendent of Police, (F&ES),  
Meghalaya, Shillong.

Memo No MFS/S-CXXXVI/2015-2016/ 2770  
Copy to:-

Dated Shillong the 25<sup>th</sup> June 2015

1. The Addtl. Director General of Police, (F&ES), Meghalaya, Shillong for favour of kind information.
2. The Asstt. Inspector General of Police (A) / (E) / (R), Meghalaya, Shillong for favour kind information.
3. The Senior/Special - Superintendents of Police, Communication / SB / CID / INFIL / Shillong / Jowai / Nongstoin / Nongpoh / Tura / Williamnagar / Baghmara/ Resubelpara/Ampati for favour of information.
4. The Supdt. of Police, (SCRB), Meghalaya, Shillong alongwith Disk for favour of information and necessary action.
5. The Director, Government Printing Press, Shillong with a request to publish in the consecutive issue of Meghalaya Gazette (Disk enclosed).
6. Local firms / Dealers for information and necessary action.
7. The Director of information and Public Relations, Meghalaya, Shillong with a request to publish the following gist in the local dailies of Meghalaya (one impression) only in Khasi/Garo/English in the Tender Notice caption of classified advertisement. The bill (in duplicate) alongwith a clipping of the published matter may be sent to the undersigned for payment.

  
Superintendent of Police, (F&ES),  
Meghalaya, Shillong.

Annexure-A

DECLARATION OF THE TENDERER

I/We \_\_\_\_\_ hereby, declare that I/We, have personally gone through the "DETAILED BID DOCUMENT FOR SUPPLYING OF MOTOR VEHICLE SPARE PARTS FOR THE YEAR 2015-16"

I/We am/are agreeing to accept the above Terms and Conditions made by the Superintendent of Police, (F&ES), Meghalaya, Shillong.

I/We hereby, declare that I/We are agreeable to sign a Legal Agreement with the Superintendent of Police, (F&ES) Meghalaya, Shillong if I/We are selected as one of the Suppliers against the Notice Inviting Quotation No \_\_\_\_\_ -dated \_\_\_\_\_ 2015.

For and on behalf of

Name:

Signature:

Date \_\_\_\_\_

Place \_\_\_\_\_

Seal of the Firms.