

**OFFICE OF THE DIRECTOR:: FORENSIC SCIENCE LABORATORY::
MEGHALAYA:: SHILLONG**

TENDER NOTICE

Sealed tender affixing non-refundable court fee stamp of Rs.400/-(Rupees four hundred) only are invited from bonafide, established, reputed manufacturers or their authorised dealers/agents/ representative for entering into the rate contract for supply, installation and demonstration of equipment for Modernisation Scheme 2017-2018 as per the Technical Specifications, in Annexure “A” and Terms and conditions laid down in the Tender notice.

Terms and Conditions

Items offered must be of reputed companies/manufacturers and should meet with all the specifications as those given in Annexure. Tender should be accompanied with catalogue, warranty/ guarantee or any related papers & will be received up to 1400 hrs. on the 5th July,2018 and will be opened on the same day at 1500 hrs. Bidders or their authorised representatives are invited at the time of opening of the tender. Tenders received after 1400 hrs. of 5th July,2018 by hand or by post will be summarily rejected.

2. Tender must be accompanied by:-

- (a) Affixed non-refundable court fee stamp of Rs.400/-.
- (b) Tenderers should quote specific rate for each item. Tender must be accompanied by Earnest money @ of 2% for General and 1% for Scheduled Caste/Schedule Tribe of the total amount of Tender value/Contract value. The earnest money preferably should be in the form of (i) Crossed Bank Draft or (ii) Deposit at call duly pledge in favour of the Director of Forensic Science Laboratory, Meghalaya, Shillong at any Nationalized Bank at Shillong. The Earnest Money/Security Deposit papers pending in this office in connection with other tenders/supplies shall not be considered as Earnest Money for the tender. Further, no tenderer is exempted from the requirement of depositing Earnest Money on any ground.
- (c) Valid and current Income tax clearance certificate from the Income Tax Department./Attested copy of PAN, Attested copy of professional Tax Certificate.
- (d) All the relevant documents/certificate pertaining to GST rules Viz. GST Registration Certificate/GST rate of the items quoted
- (e) Authenticated copy of rate contract with DGS & D if tenderers have any existing and valid rate contract with DGS & D.
- (f) Dealership/distributorship certificate from the Principal manufacturers. The Dealership/Distributorship certificate should be submitted in original signed in ink with Seal. Computer Generated Dealership/Distributorship certificate will be outrightly rejected.

- (g) Attested copy of valid Trading Licence in terms of KHADC, JHADC & GHADC (for non-tribal) Regulation Act 1954 by tenderers who are required to obtain such Licence.
 - (h) Attested Copy of Photograph
3. The following information must be mentioned on the body of the envelop containing the quotations, failing which the sealed envelope of the quoting firm will not be opened.
- (a) Professional Tax certificate. -is enclosed
 - (b) Income Tax certificate. -is enclosed
 - (c) GST Registration Certificate -is enclosed
 - (d) Earnest money -is enclosed.
 - (e) Court Fee stamp -is enclosed.
 - (f) Trading Licence from KHADC, JHADC & GHADC (for non-tribal)
 - (g) Dealership certificates from Principal manufacturers.
 - (h) SC/ST Certificate.
 - (i) Passport size photograph of the bidder should also be enclosed.

Failure to enclosed any one of these documents or enclosed of any invalid documents will result in automatic rejection of the quotation.

4. **Rates quoted**
- (a) should be inclusive of cost of accessories.
 - (b) should be valid for one calendar year from the date of acceptance of tender.
 - (c) should be quoted FOR destination Shillong, door delivery Director Forensic Science Laboratory, Meghalaya, Shillong
 - (d) Should be inclusive of all Charges like packing, insurance, transit risk and other incidental charges only GST and local taxes (if applicable) should be shown separately.
 - (e) Should be written clearly in figure and in words. Any alteration or overwriting must be fully signed by the tenderers.
 - (f) Once the rates offered in the tender are accepted enhancement will not be entertained under any circumstances and tenderers will be liable to supply the items at the accepted rate. Failure to supply the items at the accepted rates will entail the offer being cancelled and the security money will be forfeited to the Government of Meghalaya.
5. Tender should be addressed to the undersigned by designation and not by name. Sealed envelope containing the tender must be super scribed as "Tender for of Equipment under Modernisation scheme 2017-2018." and must be sent by register post or hand delivery.

6. The successful tenderers will be:-
- (a) Intimated by a Letter of Acceptance of the Director of Forensic Science Laboratory, Meghalaya, Shillong. Till then no bidder has any right to assume that his/her tender has been accepted. There shall be no claim whatsoever for compensation for any expenditure incurred by any tenderers in anticipation of acceptance letter.
 - (b) Required to furnish a security deposit as per rates mentioned below and execute the contract agreement to ensure fulfillment of the terms and conditions of the contract which successful bidder/s will have to enter into. Such security deposit will be subjected to forfeiture in case of non-fulfillment of terms and conditions of the tender notice on the contract agreement. The earnest money of the successful tenderer/s will not be released till the full security deposit is furnished. Earnest money of the successful tenderer/s will be forfeited to the Government in case of failure to furnish security money in full.

7. **RATES OF SECURITY DEPOSIT**

For contract upto Rs.20,000/- 5% from local & 6% from non-Locals.

For contract upto Rs.50,000/- 10% from local & 11% from non-Locals.

For contract upto Rs.1,00,000/- 10% from local & 11% from non-Locals.

For contract over Rs.1,00,000/- 20% for all categories .

The Security Deposit should be interest free and in the form of a valid Bank Draft/Deposit at Call pledged in favour of the undersigned.

8. The Director of Forensic Science Laboratory, Meghalaya may rescind forthwith the contract in writing if,
- a) A Tenderer assigns or sublets any contract in respect of contract or any other contract entered into with the Government.
 - b) Tenderer or his agent/Servant are found guilty of fraud of this contract or any other contract.
 - c) Declines, neglect or delays to comply with the demand/requisition or in any other way fails to perform or observe any of or all the conditions of the contract agreement.

In case of such rescission the Security Deposit in full shall stand forfeited and absolutely be at the disposal of the Government without prejudice to any other remedy or action that the Government shall be entitled to recover from the successful Tenderer any extra expenses Govt. may deem necessary in obtaining the supplies.

9. In the event of the successful Tenderer failing to perform his/her part of any or all the contract agreement to the satisfaction of the Department or disregarding any terms and conditions of the Tender Notice and or the contract agreement the successful Tenderer shall be liable to any of or all of the following action at the discretion of the Director of Forensic Science Laboratory, Meghalaya, Shillong on behalf of the Government of Meghalaya.
 - (i) forfeiture of security deposit in whole or part.
 - (ii) making good the loss caused to the Government through the liability, neglect, delay in complying with the demand.
 - (iii) cancellation of the contract without any prior notice to the contractor.
10. If the successful Tenderer/s willfully neglects, fails to perform or observe any or all conditions of the contract agreement or attempts to cheat or indulge in foul practices, the Director of Forensic Science Laboratory, Meghalaya, Shillong may impose a ban upon such Tenderer(s) for future business within the Department.
11. Quantities mentioned in the list are only illustrative and may be increased/reduced on finalisation of order depending on the availability of fund and actual requirements.
12. Once the sample/technical specification of the items are approved, no change of brand, name, shape, pattern, quality or specifications will be entertained even on the plea of non-availability of raw materials or alternative offer of the same quality.
13. The store, supplied must be of the same specifications, weight and quality as the tendered models/samples/Tech. Spec. If the items are rejected by the undersigned due to non-meeting of the Technical Specification the supplier must replace the rejected items at their own cost forthwith and in a period of 21 (twenty one) days from the date of rejection.
14. Delivery, installation and demonstration must be completed within thirty days from the date of receipt of firm orders. No extension of delivery & installation period will be entertained.
15. Payment will be made to the suppliers directly only on completion of supplies and on correct receipt of goods by the respective consignee in good condition. Documents/vouchers/ P.R. Bills etc. routed through Banks will not be accepted. Consignment will be dispatched by the firm after payment of all freight charges at the source. Freight to pay P.R. will not be accepted.
16. Risk of transportation will be borne by the Tenderer themselves.

17. Comprehensive on site warranty should be indicated alongwith after sale services facilities.
18. One set of manuals of (Instructions and Maintenance) should be supplied free of cost for each item wherever applicable.
19. The Purchase Board reserves the right to reject the lowest rate or any of the tender without assigning any reason.
20. Any dispute arising out of or in respect of these terms and conditions of the Contract Agreement shall be in the Jurisdiction of the Courts in Meghalaya.

Sd/-
(Shri.M.K.Singh IPS)
In charge Director
Forensic Science Laboratory,
Meghalaya, Shillong

Memo No.FSL.51/MOD/2017-18/9

Dated. Shillong the 4th June, 2018

Copy to:-

1. The Addl.Chief Secretary, Home (Police) Dept. Govt. of Meghalaya, for favour of kind information.
2. The Addl.Director General of Police (CID)/HQ Meghalaya, Shillong for favour of information
3. The Inspector General of Police (TAP), Meghalaya, Shillong, for favour of information.
4. The Asstt. Inspector General of Police,(A/R/W/L&O/E),Meghalaya, Shillong for information.
5. The Superintendent of Police (SCRB) Meghalaya, Shillong along with a soft copy containing the Tender Notice for uploading the same in the Website of Meghalaya Police.
6. The Director of Information and Public Relation, Meghalaya, Shillong for favour of information and necessary action. The gist of the tender notice (copy enclosed) may please be published in 2(two) local newspaper (One impression) in English and in Khasi each.
7. The Director Government Printing Press, Shillong along with a soft copy for publication in 2 (two) consecutive issue of Meghalaya Gazette.
8. Notice Board
9. M/S

In-Charge Director
Forensic Science Laboratory,
Meghalaya, Shillong

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Technical Specification

**1. SARTORIUS LAB INSTRUMENTS 220 ANALYTICAL BALANCE
PRACTUM 224-1S**

Application:

Accurate measurements of chemicals, bullets, cartridges etc.

Specifications:

Type of Product: Analytical Balances Practum
Capacity: 220 g
Linearity: +- 0.2 mg
Platter Size: 90 mm
Model No.: PRACTUM 224 – 1

2. MITUTOYO DIGITAL VERNIER CALIPER.

Application:

Can be used to measure internal and external measurements like diameter of bullet, cartridge case etc accurately.

Specifications:

Type: Digital.
Resolution 0.01
Material Stainless Steel
Optional Accessories USB Input Tool Direct.

3. RIGID BOROSCOPE WITH ACCESSORIES

Application:

- Used for visual inspection where the area to be inspected is inaccessible by other means. E.g. study of the rifled barrel and the general internal condition of the firearm,
- Lands and grooves of the firearms, etc.

Specification:

- Boroscope Kit with focussing Eyepiece including rotating tube of 90 degree and metal carrying base.
- Working length : 560 mm
- Working dia: 4.2 mm
- Viewing direction: 0 degree
- Field of view: 42 degrees
- Light Source: 35 W LED High Quality.
- Portable Video Camera of High Resolution.
- Laptop Unit

4. BULLET PULLER AND RELOADING EQUIPMENT FOR SMALL ARMS.

Application:

- To remove bullets from 0.22 caliber to .0575 caliber.
- To reload 0.22 cartridges to 0.575 cartridges.
- To remove firing pin from all types of firearms.
- To install firing pin to all types of firearms.

Specification:

- One set of simple reloading and bullet puller for calibers 5.56 mm, 9 mm, 7.62 mm, 0.32 inch, 0.303 inch, 0.38 inch etc.
- Four hole turret
- BMG Press Kit.
- Set of dies
- Antistatic funnel
- Impact puller
- Jig for removing the bullet.
- Collect for removing bullet.

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TENDER NOTICE

Sealed tenders along with Brouchers/Catalogues for supply of items to Forensic Science Laboratory, Meghalaya Shillong under Modernisation Scheme 2017-18 will be received by the undersigned upto 14.00 hours of 5th July,2018 and will be opened on the same day at 1500 hours by the undersigned. Details may be collected from the office of the undersigned on any working days.

In charge Director
Forensic Science Laboratory,
Meghalaya, Shillong
