

OFFICE OF THE ADDITIONAL DIRECTOR GENERAL OF POLICE (F&ES)
MEGHALAYA :: SHILLONG

NOTICE INVITING TENDER

Tender is invited for entering into rate contract for supply of Rescue and other Equipments under Centrally Sponsored Scheme during the Financial Year 2014-15. List of equipments are enclosed at Annexure A. Sealed Tender will be received up to 13.00 hrs on 19.01.2015 and open on the same day at 15.00 hrs in the office of the undersigned. If the date happens to be a holiday, the next working day will be the date. The following are term and conditions:-

1. Tenders paper must be accompanied with:-

- a) Affix non-refundable Court Fee Stamp of Rs. 1000/ (Rupees one thousand) only.
- b) Earnest Money calculated at the rate of 2% of the total value of the items tendered. The Earnest Money as far as practicable should be in the form of either (i) Deposit at Call. Or (ii) Fixed Deposit or (iii) NSC/KVP from any Nationalised bank at Shillong, pledged in favour of the Additional Director General of Police (F&ES) Meghalaya, Shillong. Tenderer belonging to Scheduled Tribes/ Castes may deposit 50% of the amount.
- c) Attested copy of V.A.T. Clearance Certificate & V.A.T. Registration Certificate where fire fighting equipment is one of the item registered.
- d) Recent passport size photograph of the Tenderer duly attested.
- e) Financial stability certificate from a Scheduled Bank certifying that the Tenderer is financially sound to undertake the contract.
- f) Attested copy of ST/SC Certificate in case of Scheduled Tribes/Castes or Attested copy of Trading License (whoever is applicable) in terms of the United Khasi & Jaintia Hills and Garo Hills (Trading by Non-Tribal) Regulation, 1954 as amended from time to time.
- g) Authenticated copy of Dealership Certificate from the Manufacturer/Principal/Distributor specifically certifying that the tenderer is authorized to deal with fire fighting equipments quoted in the Tender Notice.
- h) On item where the tenderer have an existing and valid DGS&D rate contract, the authenticated copy of such contract may be furnished.
- i) An undertaking stating that the tenderer himself/herself is satisfied with the terms & conditions of the N.I.T. and agrees to abide by the same for this tender.

2. Tenders shall be addressed to the undersigned by designation and not by name. The words "Tender for supply of Rescue and Other Equipments" must be super scribed on the sealed envelope.

3. Tender papers can be sent by post or deliver by hand. Tender received after 13.00 hrs on the date fixed above by hand or by post will summarily be rejected.

4. Rates should be:-

- a) Quoted clearly in figure and in words. Correction if any shall bear the initial signature of the tenderer himself/herself alongside. Overwriting if any, shall not be entertained.
- b) For 1(one) item-1(one) rate only. Same item with optional rates or optional quality of item with optional rates also will not be entertained.
- c) Quoted F.O.R. destination, door delivery at Shillong.
- d) Inclusive of all charges like custom duty, packing, insurance and other incidental charges. VAT should be quoted separately on taxable item as deduction of Tax at source will be effected on Firm's bill accordingly.

5. Items indicated in the list enclosed at Annexure A are only illustrative and depending upon the availability of fund, the undersigned may increase or decrease the quantity of the equipment or omit the item from the list to be purchased.

6. (a) Tenderer is required to furnish sample or Catalogue as indicated in the list enclosed at Annexure A. All samples submitted shall clearly bear Manufacturer's Marking, Brand name, etc. wherever they are usually so marked and properly attached with firm's label.

(b) All Samples equipments or Catalogue shall be checked by the Departmental Technical Committee and its recommendations will be placed before the Departmental Purchase Board. Tenderer shall firmly paste their name on the body of the sample equipments.

7. Sealed Tender will be opened by a team of Officers on the date fixed. Tenderer or representatives/agents willing to present himself/herself during the tender opening shall bring with him/her the Firm's seal or Authorization Letter with Firm's seal in case of representatives.

8. (a) Objection(s) if any shall be done during the preceding of the Tender Opening. Raising objection after completion of the proceeding will be treated as null & void and the Department is not bound to entertain such objections.

(b) If at the time of opening of tender, any objection raised by the majority of the tenderer/representatives present as to the validity of any tender, the objections shall be recorded and such objections will be put up to the Purchase Board for consideration. The decision of the Departmental Purchase Board on such objections will be final and binding.

9. Tenderer shall readily be prepared to accept item-wise rate approved by the department, otherwise their Earnest Money, at the discretion of the undersigned may be forfeited to the govt.

10. The undersigned reserve to himself the right to reject any or all tenders without prior notice nor assigning any reason thereof.

11. The undersigned/department is not bound to accept the lowest rate.

12. Earnest money of un-successful tenderer(s) will be released after the selection of successful tenderer is finalised. Whereas, Earnest money of successful tenderer will be released only after furnishing the Security Deposit in full and within the date and time fixed by the undersigned failing which the same may forfeit to the govt.

13. Tenderer(s) may take note that all samples equipments submitted by them are returnable and all un-approved samples shall be collected within 1 (one) month from the date of finalization of the Tender, failing which the undersigned will not be held responsible for their safe custody or may dispose off without any compensation to the tenderer.

14. (a) Successful tenderer or Supplier shall have to execute a Contract Agreement to ensure fulfilment of the Terms and Conditions of this Tender and supply of stores, which the tenderer/supplier usually has to enter into.

(b) Successful tenderer or Supplier shall also require to furnish a Security Deposit at the rate indicated at Rule 15 below. Security Deposit will be held by the department free of interest and shall be subjected to forfeiture in case of non-fulfilment of all or any Terms and Conditions of the Contract.

(c) Successful tenderer will be intimated by letter of acceptance. Till then, no Tenderer has any right to assume that his/her tender has been accepted. There shall be no claim whatsoever for compensation for any expenditure incurred by any tenderer in anticipation of acceptance letter.

15. Rate of Security Deposit: -

a) For contract up to Rs. 20.000/- 2% from locals and 3% from non-locals.

b) For contract up to Rs. 50.000/- 3% from locals and 4% from non-locals.

c) For contract up to Rs. 1.00.000/- 4% from locals and 5% from non-locals.

d) For contract over Rs. 1,00.000/- 10% of the total amount (both local and non-local)

NB:- Schedule Tribes /Caste may deposit only 50% of the rates mentioned above.

16. The undersigned may rescind forthwith the Contract if the supplier:-
- a) Assigns or sublets any contract in respect of the contract or any other contract entered into with the Govt.
 - b) Tenderer or his agent/servant is found guilty of fraud in respect of this contract or any other contract.
 - c) Decline, neglect or delay to comply with the demand/requisition or in any other way fails to perform or observe any or all the conditions of the contract agreement.

NB:- In case of such rescission, the Security Deposit in full shall stand forfeited and absolutely be at the disposal of the Govt. without prejudice to any other remedy or action that the Govt. shall be entitled to recover from such supplier any extra expenses that may be deemed necessary in obtaining the supplies from elsewhere.

17. In the event the supplier failing to perform from his/her part, any or all the conditions of the Contract to the satisfaction of the department or disregarding any term and condition of this Tender or the Contract Agreement or neglect or delay in complying with the demand, such tenderer will be liable to any or all of the following actions at the discretion of the Additional Director General of Police (F&ES), Shillong.

- a. Forfeiture of the security deposit in whole or part.
- b. Making good the loss caused to the Government.
- c. Cancellation of the contract without any prior notice.

18. If supplier wilfully neglect, fails to perform or observe any condition of the Contract Agreement or Notice Inviting Tender or attempts to cheat or indulge in foul practices, the department may impose a ban upon such Tenderer (s) for future businesses with the Department.

19. (a) Once the rate offered in the tender is accepted, no enhancement of rates will be allowed under any circumstances and the tenderer will have to supply at the rate accepted by the department. Failure to make the supplies at the accepted rates will entail cancellation of Contract Agreement and the Security deposit will be forfeited with the Government.

(b) Once the sample is accepted, no change of brand name, shape, pattern, quality or specification will be entertained even on the plea of non-availability of raw materials or alternative offers of similar quality.

20. (a) Delivery shall be completed within 60 (sixty) days from the date of receipt of Requisition/ Supply Order. No extension of delivery period will be entertained. If for any genuine reason, extension of delivery period is required, an application for the same shall be submitted well in time after receiving the supply order and not later than the date fixed for completion of supply. Application received after the stipulated date (delivery period) will not be considered.

(b) The stores received after the stipulated date as specified at (a) above, may at the discretion of the undersigned be liable for imposition of a penalty (fine) at the rate of 0.5% for every week limited to 5% of the total contract value.

21. The items supplied shall be inspected, tested and accepted in good condition by the team of Officers. Till then, the supplier shall not presume that the item supplied has been accepted by the undersigned /Department. If any items are found that they are not as per specification/sample, the same shall be returned to the concerned supplier.

22. Warranty period of the equipments shall be indicated with sales service facility which is not less than a period of one year from the date of testing/acceptance.

23. On supply of the equipments, the Supplier shall provide Operating and Maintenance Booklet in English and shall also impart training to the personnel free of cost on the operating procedure for trouble free usage and maintenance of the items.

24. Risk of transportation will be borne by the supplier. The supplier shall dispatch the Consignments after payment of all freight charges at source. Freight to pay R.Rs bills will not be accepted. Documents/Vouchers/R.Rs bill etc. routed through banks will not be entertained.

25. Subject to acceptance of the items/stores supplied, payment shall be made to the suppliers.

(Sd/-M R Vijaya Kumar IPS)

Addl. Director General of Police (F&ES),
Meghalaya, Shillong.

Dated Shillong, the 15th December, 2014.

Memo No FPM-12/12/2014/16

Copy for information and necessary action to:-

- i. The Asstt. Inspector General of Police (R) Meghalaya, Shillong with reference to Letter No. PE.4/CPS-F&ES/162/2014-15/8 dtd. 25.11.2014.
- ii. The Superintendent of Police (F&ES), Meghalaya, Shillong with 10 extra copies.
- iii. The Superintendents of Police, SB-1/CID/INFIL/East Khasi Hills, Shillong/ West Jaintia Hills, Jowai/ East Jaintia Hills, Khliehriat/ West Khasi Hills, Nongstoin/ South West Khasi Hills, Mawkyrwat/ Ri-Bhoi, Nongpoh/ West Garo Hills, Tura/ East Garo Hills, Williamnagar/ South Garo Hills, Baghmara/ South West Garo Hills, Ampati/ North Garo Hills, Resubelpara.
- iv. The Superintendent of Police, (C), Meghalaya, Shillong.
- v. The Superintendent of Police, (SCRB), Meghalaya, Shillong along with CD.
- vi. The Director, Government Printing Press, Shillong with a request to publish in two consecutive issues of Meghalaya Gazette (CD enclosed).
- vii. The Director of Information and Public Relations, Meghalaya, Shillong with a request to publish the Gist below in the local dailies of Meghalaya (one impression) only in Khasi/Garo/English in the Tender Notice caption of classified advertisement. Bill (in duplicate) along with a clipping of the published matter may be sent to the undersigned for payment.



Addl. Director General of Police (F&ES),
Meghalaya, Shillong.

GIST

NOTICE INVITING TENDER.

SEALED TENDERS ARE INVITED FOR ENTERING INTO RATE CONTRACT FOR SUPPLY OF RESCUE AND OTHER EQUIPMENTS UNDER CENTRALLY SPONSORED SCHEME DURING THE YEAR 2014-15. TENDERS WILL BE RECEIVED UPTO 13:00 HRS. ON 19.01.2015 AND OPEN ON THE SAME DAY AT 15:00 HRS IN THE OFFICE CHAMBER OF THE UNDERSIGNED.

TENDER PAPERS ARE AVAILABLE IN F&ES OFFICE, ROOM NO 48, POLICE HEADQUARTER COMPLEX SHILLONG, DURING OFFICE HOURS AND [http:// www.megpolice.gov.in](http://www.megpolice.gov.in).

SD/-

ADDL DIRECTOR GENERAL OF POLICE (F&ES),
MEGHALAYA, SHILLONG.

| Sl No. | Name and specification of equipments. | Quantity (appr) |
|--------|---|-----------------|
| 1. | Electric Generator 5.5kv. (Honda or similar make silent type, frequency 50 Hz.) Catalogue shall be submitted | 2 No. |
| 2. | Electric operated Chipping Hammer Catalogue shall be submitted | 4 Nos. |
| 3. | Portable Electric operated Circular saw, 220-250V Catalogue shall be submitted | 4 Nos. |
| 4. | Powerful Hydraulic Combi tools with pulling, squeezing, spreading, cutting, etc. <ul style="list-style-type: none"> • Spreading distance - not less than 249 MM, • Cutting capacity (round bar) - not less than 24 MM, Catalogue shall be submitted | 4 Nos. |
| 5. | Self-Contain Breathing Apparatus Set with 5 extra Cylinder <u>Specification</u> -Open circuit Self-Contained Breathing Apparatus (SCBA) set will be of 6 Ltrs. WC & 300 bar pressure of working duration of 30 Min. & 15 Min. escape duration. Weight complete set with charged air cylinder will not exceeding 15 Kg. Catalogue shall be submitted. | 4 Sets. |
| 6. | Inflatable Light Tower with all compulsory accessories, like storage box, rain protection cover, blower, trolley, etc. | 2 Nos. |
| 7. | Gas tight Chemical Suit complete set (Tychem TK/Respirex/Trelbox or similar make) Catalogue shall be submitted | 2 Nos. |
| 8. | Multi Gas Detector Catalogue shall be submitted | 2 Nos |
| 9. | Set of Gas Detection Tubes at least 5 major Hazardous Gas complete with 1 Air Sampling Pumps Catalogue shall be submitted | 2 Set |
| 10. | Rescue Inflatable Boat, Capacity – not less than 12 persons. Mechanical pumping facility, etc. Catalogue shall be submitted. | 2 Nos.. |
| 11. | Lifebuoy – for Adult (Sample shall be submitted). | 10 Nos. |
| 12. | Lifebuoy – for children (Sample shall be submitted). | 10 Nos. |
| 13. | Overhead Projector and accessories The details are specified below: LCD TV 32" with DVD player 1 no KLV-32V 400A Sony Lap top 1 no VGN-CSI8GN/B Sony HDD 1 no HDR-SRIO E 40 GB Sony PJTX-100 1 no Hitachi or any other similar make Catalogue shall be submitted. | 1 No. |
| 14. | Best quality, rain proof Tarpoulin 12'x 12' (Sample in cut piece or in full shall be submitted). | 4Nos. |
| 15. | Loud hailers battery operated (Sample or Catalogue shall be submitted) | 2 Nos. |


 15/12/2014
 Addl. Director General of Police
 (F&TS)
 Meghalaya, Jiribong.