

**NOTICE INVITING TENDER**

The Superintendent of Police (F&ES), Meghalaya, Shillong invites Sealed Tenders affixing Non Refundable Court Fee Stamp of Rs.25/- (Rupees Twenty Five) only in view of the implementation of the recent GST by the Government of India and change in Tax System impacting the Rates for entering into rate contracts for supply of Motor Spare Parts of genuine and registered companies for Meghalaya Fire & Emergency Service during the financial year 2018-2019. Sealed Tenders will be received up to **11.00 Hrs.** on **16.08.2018** in the office of the undersigned and will be opened on the same day at **13.00 Hrs.** by a Tender Opening Committee. Tenderers or their authorized representatives are invited at the time of opening the Tenders. Tenders received after 1100 Hrs. by hand or by post will be summarily rejected.

**TERMS & CONDITIONS:-**

1. Spare Parts for the following category of vehicles:

GYPSY KING	TATA 207 DI
MAHINDRA JEEP DI 550,	BOLERO (LX)
MOTOR CYCLE (YAMAHA GLADIATOR)	BOLERO INVADER
MOTOR CYCLE (PULSAR 135 LS / 180)	TATA XENON 4X4 AND NORMAL
MOTOR CYCLE (BAJAJ DISCOVER)	TATA 407 /709 /1210 /1212/1612 / 1613
ASHOK LEYLAND 1616 H	HYDRAULIC PLATFORM TATA 2416
<i>LIST OF SPARE PARTS WILL BE PROVIDED IN CD WHILE COLLECTING TENDER DOCUMENTS.</i>	

2. Earnest Money of Rs.5,000/- for ST/SC and Rs.10,000/- for others in the form of Crossed Bank Draft/Call Deposit pledged in the favour of the Superintendent of Police (F&ES), Meghalaya, Shillong . Tender not accompanied with Earnest Money will be rejected forthwith.
3. Rates should be written clearly in figures and in words. Any correction or overwriting in the tender papers/documents will be rejected. The Rates should be inclusive of all taxes and taxes will be deducted at source.
4. Rate should be quoted for all the items and all the category of vehicles as noted above. List of Spare Parts will be provided in a CD and the Tenderers are required to quote the rate as per the Format designed by this office. Rates quoted in **altered and modified format** will not be entertained and will be considered as **“Not Quoted”**
5. Tenderer should ensure that the Rates offered for the spare parts are correct in all respect. Any discrepancies of the Rates if found at the later stage, the Department will not be responsible for the same and the Firms will be bound to supply the Spare Parts as per the rate offered by them.
6. Attested copy of V.A.T. Clearance Certificate & V.A.T. Registration Certificate should be enclosed including Tax Identity Number (TIN).
7. PAN Card of the Firm/Individual.
8. Attested copy of valid Trading License in terms of the United Khasi & Jaintia Hills and Garo Hills (Trading by Non-Tribal) Regulation, 1954 for tenderers as amended from time to time who are required to obtain such a License.
9. All relevant documents /certificates pertaining to **GST Rules** viz. GST Registration Certificate, GST Rate of the Items quoted along with 4 Digits HSN (Harmonized system of Nomenclature) Code.
10. Any other documents relevant to GST apart from SL No. 10 above.
11. Attested copy recent Passport size photograph of the Tenderers should be attached to the tender.
12. Attested copy Scheduled tribes/castes certificate in case of ST/SC tenderers.

13. Trade Marks /name of Brand must be quoted against each items, the parts should be from genuine company/manufactured parts. Any Rate of the Spare parts without Brand Name or Marks of the Company will not be accepted and considered for supply.
14. On finalization of the Tendered Rates and the Firms for supply of the Spare Parts, Supply Order will be issued according to the Rules and Procedure as laid down by the Government. Tenderers or the Firms will have no right to assume that on participating in the Tender Process and offering the Rates, Supply Order will be issued to their respective Firms.
15. Tenders should be addressed to the undersigned by designation and not by name. The words "Tender for supply of Motor Spare Parts" must be super scribed on the sealed envelope containing the Tender and the firm's seal should be stamped on the body of envelop. The Tender should be sent by registered post or delivered by hand.
16. Participating Tenderer must have a Spare Parts Shop registered in his/her name. The name, address and location of the Shop along with the phone number of the shop must also be mentioned in the Tender Documents.
17. The Tenderer should submit the **Declaration Form as prescribed in Annexure A** and submit it along with the Tender.
18. The spare parts should be supplied within 24 hours on receipt of indents, failing which the same will be procured from the other agencies and any excess payments made, will be recovered from the successful tenderer.
19. The Contract when awarded will remain operative till 30<sup>th</sup> April 2019 subject to condition that for the Administrative suitability the Superintendent of Police (F&ES), Meghalaya, Shillong may extend the operation of the Contract beyond 30<sup>th</sup> April 2019 till the date of finalization of the next Contract and in that case the successful Tenderer will be bound to supply the MV Spare Parts at the Contract Rates under the same terms and condition of the Tender Notice.
20. The Undersigned reserves the right to reject any or all tenders without prior notice nor assigning any reason thereof

Sd/-

(Shri C. Syrti, MPS)

Superintendent of Police, (F&ES),  
Meghalaya, Shillong.

Dated Shillong the 16<sup>th</sup> July 2018.

Memo No MFS/S-CXXXVI/2018-19/ 2723

Copy to:-

1. The Addl. Director General of Police, (F&ES), Meghalaya, Shillong for favour of kind information.
2. The Deputy Inspector General of Police (F&ES) Meghalaya, Shillong for favour of kind information.
3. The Asstt. Inspector General of Police (A) / (E) / (R), / (W), Meghalaya, Shillong for favour kind information.
4. The Special - Superintendents of Police, SB-I/SB-II/ CID Meghalaya, Shillong for favour of information.
5. The Superintendents of Police, Shillong/ Jowai / Khliehriat/ Nongstoin /Mawkyrwat/ Nongpoh / Tura / Williamnagar / Baghmara/ Resubelpara/ Ampati for favour of information.
6. The Superintendents of Police, Infiltration / Anti-Infiltration for favour of information.
7. The Commandant 1<sup>st</sup> MLP Bn/2<sup>nd</sup> MLP Bn/ 3<sup>rd</sup> MLP Bn/ 4<sup>th</sup> MLP Bn/ 5<sup>th</sup> MLP Bn/ 6<sup>th</sup> MLP Bn & SF-10 for favour of information.
8. The Superintendent of Police, (C), MPRO Shillong for favour of information.
9. The Supdt. of Police, (SCRB), Meghalaya, Shillong alongwith Disk for favour of information and necessary action.
10. The Director, Government Printing Press, Shillong with a request to publish in the consecutive issue of Meghalaya Gazette (Disk enclosed).
11. Local firms / Dealers for information and necessary action.
12. The Director of information and Public Relations, Meghalaya, Shillong with a request to publish the following gist in the local dailies of Meghalaya (one impression) only in Khasi/Garo/English in the Tender Notice caption of classified advertisement. The bill (in duplicate) alongwith a clipping of the published matter may be sent to the undersigned for payment.
13. Notice Board.

*Yes scrb*  
*16/7*

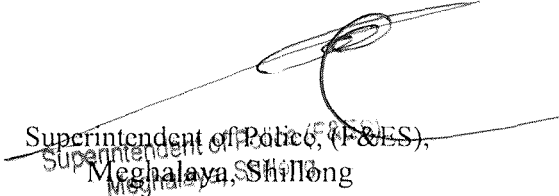
Superintendent of Police (F&ES),  
Meghalaya, Shillong.

OFFICE OF THE SUPERINTENDENT OF POLICE ( FIRE & EMERGENCY SERVICE )  
MEGHALAYA ::: SHILLONG.

NOTICE INVITING TENDER

GIST

Tenders are invited for supply Of Motor Spare Parts for Meghalaya Fire & Emergency Service during the financial year 2018-2019. Sealed tender(s) will be received up to **11.00 Hrs.** on **16.08.2018** in the office of the undersigned and will be opened on the same day at **13.00 hours**. Complete details will be available in the Office of the Superintendent of Police, (F&ES), Meghalaya, Shillong, during office hours.

  
Superintendent of Police, (F&ES),  
Superintendent of Police,  
Meghalaya, Shillong

DECLARATION BY THE TENDERER

I/we \_\_\_\_\_ hereby, declare that I/we, have personally gone through the Notice Inviting Tender for supply of Motor Spare Parts for the year 2018-2019, issued by the Meghalaya Fire & Emergency Service, Shillong vide M/No. MFS/S-CXXXVI/2018-2019/ Dated 12.07.2017.

I/we have agreed to the Terms and Condition as laid down in the Tender Notice and agreed to abide by them.

I/we also declare that if the rate quoted by me/us is accepted by the Department and on being selected for supply of Motor spare Parts, I/we are ready to sign the Contract Agreement/Legal Agreement and will supply the Spare Parts as per the Rates approved by the Department and will not claim for any enhanced rates.

For and on behalf of:

Name

Signature

Seal of the Firm

Date