

**OFFICE OF THE ADDITIONAL DIRECTOR GENERAL OF POLICE :: CID  
MEGHALAYA:: SHILLONG**

**SHORT NOTICE INVITING TENDER**

Sealed tender affixing Non-refundable Court Fee Stamp of Rs. 25/- (twenty five) only is invited from interested persons / Firms / Dealers for disposal of the defective Cameras, Xerox Machine etc. as Annexure-' A' on as is where is basis. Tender will be received by the undersigned up to 1300 hrs on 12-09-2011 and will be opened on the same day at 1500 hrs in the office of Additional Director General of Police, CID, Meghalaya, Shillong.

**Terms and Conditions:**

1. Tender should be quoted separately for each item to be accompanied by Earnest Money. Earnest money should be either in the Form of (i) Deposit at call (ii) National Saving certificate or (iii) Fixed Deposit Receipt. duly pledged in favour of the Inspector General of Police, CID, Meghalaya, Shillong.
2. Rate quoted for each item in Tender should be written clearly both in figures and in words any overwriting should be duly attested.
3. Tenders should be addressed to the undersigned by designation, sealed envelop containing the Tender must be super scribed by the Word "Tender for purchase of detective Items" and be sent by registered post or Deposited in the Tender Box in the office of the Additional Director General of Police, CID, Meghalaya, Shillong.
4. The following documents should be attached with the Tender, Tender received "without the required documents will be summarily rejected.
  - (a) Attested copy of Photograph of the Tenderer.
  - (b) Earnest Money at 10% of the bid Money
  - (c) Up-to-date trading License in terms of KHADC Regulation Act to whom ever applicable.
5. The intending Tenderers may inspect the items as shown in Annexure -' A' at the location as indicated in any working days from 10:00 hrs to 16.00 hrs.
6. The successful Tenderers would be intimated and a letter of acceptance will be issued by the undersigned.
7. The accepted price in full will have to be deposited by the successful Tenderers and the item removed at his/their own cost. Within the date fixed for the purpose by the Department.
8. The undersigned will not be held responsible for any loss or damage of the defective items, if any, if they are not removed within the specific date.
9. The Earnest Money of the successful Tenderer shall be forfeited to Government if he fails to deposit the accepted price and lift the items within the date fixed for the purpose.
10. The Earnest money of the unsuccessful Tenderer shall be released after the removal of the Tender to the successful Tenderers.

Sd/-  
(B.R. Rana, IPS)  
Inspector General of Police, CID,  
Meghalaya, Shillong.

**ANNEXTURE – A**

SI No.	Name of Items	Location of the defective	Upset price
1	Panasonic Video camera VHS Body No. 13HB03160 with accessories Model No. NV-M3000EN	Photo Branch / CID	
2	Sony Handycam Video Camera PAL Body No. 14628 with accessories Model No. CCD-TR 385E	Photo Branch / CID	
3	Sony Digital Movica camera Body No. 1136863 with accessories Model No. MVC-FD-73	Photo Branch / CID	
4	Xerox Machine Model No. 320	Store Room / CID	
5	Xerox Machine Model No. 412	SPMC/CCTNS Room, CID	

**Memo No. M/CID/Cell-2/34/2011/32-35 Dated : Shillong the 30<sup>th</sup> August, 2011**