

TENDER NOTICE

Reference PHQ Approval Letter No. MS/Tender Notice/2017-18/195 Dated 9th Feb, 2024, **Sealed Tender** affixing – non-refundable court fee stamp of Rs.100/- (Rupees one hundred) only are invited from local firms/dealers for supply of **Miscellaneous Articles /Band equipments/Utensils/ Building materials /Hardware materials/Plumbing/Electrical goods/ Sport and Games / Stationery/Barber/Computer Accessories** for the Financial Year 2024-25 to this office and the same will be received by the undersigned during office hours on or before **18th March, 2024 till 1200 hrs** which shall be opened on the same day at **02.00 P.M** by the Tender Opening Committee in the presence of the firms / tenderer or their representatives, if any. Any Quotation received late by post or by hand beyond that date / time will not be entertained and will be rejected out rightly.

The tenderers will have to furnish the following documents:-

1. Earnest Money of Rs. 5000/- (Rupees Five Thousand) only in crossed Bank Draft or call deposit received of any recognized Bank in favour of “**The Commandant, 1st Battalion Meghalaya Police, Mawiong, Shillong**”.
2. Attested copies of Valid Trading License in terms of KHADC for Non-Tribals (Regulation Act 1954) who are required to obtain such License should be enclosed and a scheduled tribe certificate from Meghalaya may be enclosed in case of tribals.
3. Attested up to date professional tax clearance certificate.
4. Latest Financial stability certificate from any recognized bank.
5. Attested copy of photograph of the tenderers to be attached along with the tender.
6. An under taking that the supply work will be carried out by the concerned supplier himself / herself.
7. A copy of GST Registration/Certificate to be enclosed.
8. Latest GSTR-3 filed returns be enclosed.
9. PAN Card Details.
10. Tenderers belonging to SC / ST category may deposit 50% of the above amount subject to the production of such certificates supporting their claim of the said status.
11. The undersigned also reserves the right to reject any or all of the Quotation(s) without assigning any reason thereof, and does not bind to accept the lowest rate. The rate quoted should be inclusive of all taxes and other charges like carriage etc.
12. Where possible, the price of materials / articles may be quoted according to the different brand or quality.
13. The materials/articles should be of good quality. The undersigned or his representatives after due inspection, of the articles may reject the articles/materials if found defective / sub-standard and the same shall have to be replaced by the suppliers at no extra charges.
14. The Tenderer is required to submit the List of articles he/she intends to supply in both **Soft (Pendrive) and Hard Copies** indicating clearly the name of the article(s), rate, and company.
15. **List of items at Annexure – A**

Copy of List of all articles required for supply may be acquired / noted at the Office of the Undersigned on any working day during office hours.

Tenders submitted must adhere to all the terms & conditions, criteria mentioned herein. Any deviation or lack of compliance shall render the tender application ineligible.

Sd/-
Commandant,
1st Battalion Meghalaya Police,
Mawiong, Shillong-16.

Copy to:-

1. The Inspector General of Police (Hqr), Meghalaya, Shillong for favour of kind information.
2. The Director of Information & Public Relation, Meghalaya, Shillong for kind information with a request to publish the Tender Notice in 3 (three) Newspaper i.e in English, Khasi and Garo medium, which are widely circulated throughout the state.
3. The Director of Printing & Stationery Department, Shillong for publication in 2 (two) consecutive issue of the Meghalaya Gazette.
4. The Director SCRB Meghalaya, Shillong for favour of kind information with a request to kindly upload the same in the Department's website.
5. The Asstt. Inspector General of Police (A), Meghalaya, Shillong for favour of kind information.
6. The Superintendents of Police, East Khasi Hills, Shillong / West Khasi Hills, Nongstoin / West Jaintia Hills, Jowai / East Jaintia Hills, Khliehriat / South West Khasi Hills, Mawkyrwat / Ri Bhoi District, Nongpoh / West Garo Hills, Tura / East Garo Hills, Williamnagar / South Garo Hills, Baghmara / North Garo Hills, Resubelpara / South West Garo Hills, Ampati / Eastern West Khasi Hills / (SB-I) / (CID) / F&ES for favour of information
7. The Commandants, 2nd MLP Bn, Georagre, Tura / 3rd MLP Bn, Khliehtyrshi, Jowai / 4th MLP Bn, Sohpien, Nongstoin / 5th MLP Bn, Samgong, Williamnagar / 6th MLP Bn, Camp Shillong / Commanding Officer SF-10, Shillong for favour of information.
8. I/c Computer Wing, (PHQ), Meghalaya Shillong for favour of information with a request to kindly upload the same in the Department's website.
9. 1st Meghalaya Police Battalion Notice Board.



Commandant,
1st Battalion Meghalaya Police,
Mawiong, Shillong-16.