



GOVERNMENT OF MEGHALAYA
HOME (POLICE) DEPARTMENT

ORDERS BY THE GOVERNOR
NOTIFICATION

Dated Shillong, the 12th June, 2018.

NO. HPL.179/2017/86 - In exercise of the power conferred under sub-section (1) of Section 13 read with sub-section (1) of Section 15 and Section 16 of Meghalaya Fire & Emergency Service Act, 2012, (Act No 5 of 2012), the Governor of Meghalaya considers it necessary to adopt measures for prevention of outbreak of fire incident in temporary structures and Pandals.

Now, therefore, the Governor of Meghalaya is pleased to order for implementation of the Fire Prevention and Safety Measures in Temporary Structures and Pandals in the State as follows:

(a) Notwithstanding anything contained in this Act, the erectors of pandals shall be deemed to be self-regulator for taking fire prevention and fire safety measures prescribed in the **Check List as in Annexure I.**

(b) The erector of pandal shall display at a prominent place in the pandal a declaration in the prescribed Form No. C appended under his own signature and shall also submit the same to the Director of Fire & Emergency Services to the effect that he has taken all the prescribed fire prevention and fire safety measures therein.

(c) It shall be lawful for the Director or Nominated Authority or any other officer authorized by the State Government in this behalf to enter and inspect the pandal with a view to verify the correctness of the declaration so made by the erector or organizers of such structures and to point out the shortcomings if any, with direction to remove them or fulfil them within a specified time. If the direction of the inspecting officer is not complied within the time so given, the inspecting officer shall seal the pandal.

(d). Any erector of a pandal who falsely declares that he has complied with the prescribed fire prevention and fire safety measures in the pandal shall be deemed to have committed an offence punishable under **Section 20 of Meghalaya Fire & Emergency Service Act (Meghalaya Act No 5 of 2012).**

Sd/-

M.S. Rao

Additional Chief Secretary to the Govt. of Meghalaya
Home (Police) Department

Memo No. HPL.179/2017/86 -A,

Dated Shillong, the 12th June, 2018.

Copy to:-

1. The Principal Secretary to the Governor of Meghalaya.
2. Private Secretary to the Chief Minister, Meghalaya, Shillong.
3. Private Secretary to the Minister, I/c Home (Police) Department.
4. Private Secretary to the Chief Secretary, Meghalaya, Shillong.
5. The Director General of Police, Meghalaya, Shillong.
6. The Additional Director General of Police (F&ES), Meghalaya, Shillong.
7. The Deputy Inspector General of Police (F&ES), Meghalaya, Shillong.
8. All Deputy Commissioner / Superintendent of Police / Commandant of Police Battalion.
9. The Director Printing & Stationery for favour of publication in the Gazette.

By Order etc.,

Under Secretary to the Govt. of Meghalaya,
Home (Police) Department

CHECK LIST
MINIMUM STANDARDS FOR FIRE PREVENTION AND FIRE SAFETY FOR
TEMPORARY STRUCTURES AND PANDAL.

The minimum standards for fire prevention and fire safety for Pandal for the purpose of Section 16 of the Act, shall be in accordance with National Building Code of India 2016 relating to the following matters:-

- (a) Access to pandal
- (b) Open space around the pandal.
- (c) Distance from medium and high voltage electrical wires and hazardous installations.
- (d) Means of exits.
- (e) Material of construction.
- (f) First-aid fire fighting arrangements.
- (g) Water Storage for fire fighting.
- (h) Electrical Wiring.
- (i) Availability of trained fire fighting staff.

CONDITIONS FOR ACCORDING PERMISSION FOR ERECTING STRUCTURE OR PANDAL:

(i) The Director or any such authorized officer shall issue fire safety certificate for erecting structure or pandal subject to fulfilment of the following conditions:

- (a) there must be a minimum of 20 feet clear open space from fencing or boundary wall or any other permanent structure.
- (b) No structure or pandal shall be erected beneath any live electrical lines or adjacent to electrical transformers or hazardous installations.
- (c) Such structure or pandal shall be made of non-combustible materials such as Corrugated Galvanised Iron , Aluminium, or asbestos Sheet, flame proof tarpaulin, fire retardant heavy type synthetic tarpaulins, conventional tarpaulin, treated with fire retardant paint.

Provided that the combustible materials such as clothes, canvas, hessian, may be used for ordinary for decorative purposes, after such combustible materials are dipped into fire retardant solution which is a mixture of the following substances and subsequently such wet materials shall be wrung out and dried before use.

- | | | |
|-------|----------------------|--------------------------------|
| (i) | Ammonium Sulphate – | 4 (four) parts by mass. |
| (ii) | Borax - | 1 (one) part by mass. |
| (iii) | Ammonium Carbonate - | 2 (two) part by mass |
| (iv) | Boric Acid- | 1(one) part by mass. |
| (v) | Alum- | 2(two) part by mass. |
| (vi) | Water - | 35 (thirty five) part by mass. |

Provided further, that all types of wood including plywood, used for decoration of such structures or pandal shall be painted with fire retardant paint conforming to IS specifications.

Provided further that the Director or such authorized officer may reserve the right to test the effectiveness of the treatment or any other materials used in the structure at any time before or during the function.

(vii) The frame work of such structure or pandal shall be made of tubular steel frames, Sal or strong wood or timber, properly nailed fastened with fire retardant ropes or metal wire to make the structure sufficiently strong to withstand in fire situations.

(viii) The height of the roof of any structure or pandal shall not be more than 40 feet and ceiling height shall not be less than 12 feet from the ground level.

(ix) All sides of such structure or pandal shall be left open and lower portion of all sides shall not be fixed to anything to ease emergency evacuation.

(x) There must be fire gap of 30 feet between any two erected structures or pandal having a length of 75 feet.

Provided that the total floor area of any individual structure or pandal shall not exceed 4000 square feet.

(xi) all exit points of any structure or pandal shall be clearly indicated with the sign EXIT in English language as well as in the local language in letter having the size not less than 8 inches to be painted or displayed fluorescent color.

(xii) Suitable directional sign shall be displayed in the conspicuous place of structure or pandal to indicate the proper direction of ingress or egress of such structure or pandal

(xii) All electrical wirings and fittings in the temporary structure or pandal shall be in polyvinyl coated sheeted conductors or conduit type or FRLS type which shall be spark and flame proof in nature and all joints shall be made with porcelain insulated connectors. The twisted and tapped joints of the electrical wirings shall be avoided.

(xiii) No part of the electrical circuits in the pandal shall be within 12 inches of any decorative clothes or paper.

(xiv) The electrical layout of the pandal shall be carried out by a competent licensed electrical engineer or contractor of firm. A certificate stating load per circuit within such pandal and test of all the installations that are carried out confirming to the Indian Electricity Rules, 1937, to be submitted to the Director or any member of the service nominated by him before the commencement of the function.

(xv) The provision of not less than 0.75 liters water per square meters shall be made in the structure or pandal for fire fighting.

(xvi) A minimum numbers of ISI marked fire buckets at the rate of two buckets per five hundred square feet area and ISI marked appropriate fire extinguishers at the rate of one such extinguishers for every thousand square feet floor space and two number of ceiling hook shall be made available in all structure or pandal with trained operators.

(xvii) The road approaching to the structure or pandal shall be free from any overhead projection or obstructions for easy movement of fire appliances.

(xviii) The notice prohibiting smoking inside the structure or pandal shall be displayed prominently with broad and bright lettering all round such structure or pandal and arrangement for announcement through PA system in this respect shall be made.

(xix) No fireworks, open flame or any kind including cooking, heating, shall be permitted in such pandals within 30 feet from the boundary wall of such structure or pandal.

(xx) A responsible person of the organizer shall always be made available at the site of the pandal to inform the fire service in an emergency and to co-operate with the fire service.

(xxi) The construction of the structure or pandal shall be such as to accommodate independently any stand by fire engines from department of fire service.

(xxii) There shall be not less than four exit gates on the boundary wall at a distance of 250 feet from each other.

(xxii) Private security staff employed in the pandal, the organizers and the stall holders shall know how to operate the first aid fire extinguishers to kill the fire at its initial stage.

(xxiii) The Director or any such authorized officer may impose any further conditions which deemed suitable as situation demands and the organizer shall be bound to abide by the same.

GOVERNMENT OF MEGHALAYA
MEGHALAYA FIRE & EMERGENCY SERVICE
FORM OF DECLARATION BY ERECTOR OF A PANDAL

FORM NO.C

[See Rule 21 and 23]

I

.....(name of the
erector of pandal) having registered office at
.....
do hereby declare that the Pandal erected at
.....
.....measuring.....meters by meters shall remain in
place with effect from to and that fire prevention and
fire safety measures as required under Rule 36 of the Meghalaya Fire & Emergency Service
Rules, 2012 have been provided therein and further that the complete erection of Pandal and
electrical services are in conformity with the standards.

Also, it is declared that no storage/use of the flammable liquid or gases is done
in the Pandal and that electrical wiring has been done in conformity with Indian Electricity
Rules by authorized persons.

I, also, declare that following trained fire fighting staff shall remain on duty
during the occupancy of the pandal:-

1.
2.
3.

(Signature and seal of erector of pandal)

Dated:.....

Place:

.....