

**GOVERNMENT OF MEGHALAYA**  
**OFFICE OF THE DIRECTOR GENERAL & INSPECTOR GENERAL OF POLICE**  
**MEGHALAYA ::::: SHILLONG**

**CIRCULAR NO. 43/2011    DATED 12/07/2011.**

Instances have come to the notice of the Police Headquarters that Superintendents of Police do not promptly submit report on major incidents occurring in their jurisdictions to the Police Headquarters except reflecting bare details in Sitreps. Reports regarding major incidents are called from. In absence of detailed reports, the Police Headquarters is placed in a situation in which queries from the public representatives and Government cannot be replied satisfactorily.

Henceforth, all Superintendents of Police will ensure that a preliminary report is submitted to Police Headquarters immediately following occurrence of any major incident. The preliminary report should be followed by a detailed report which should be submitted within 2(two) days by fax and e-mail (E-mail address: [phq\\_meghalaya@yahoo.in](mailto:phq_meghalaya@yahoo.in)).

Sd/-  
**(B.Kezo, IPS),**  
Director General of Police,  
Meghalaya, Shillong.