

**OFFICE OF THE DIRECTOR GENERAL OF POLICE  
MEGHALAYA :: SHILLONG**

**CIRCULAR No 4 of 2013**

Government of India in Ministry of Home Affairs has released Rs 70,000/- (Seventy Thousand) only vide Govt, of India letter No 15020/08/2007-ATC Dt 7<sup>th</sup> March 2013 at the rate of Rs35,000/- for each Anti Human Trafficking Units in East Khasi Hills, Shillong and West Garo Hills, Tura. The fund is meant for assistance to police for rescue of the victims of human trafficking, their food, shelter, travel etc and it should be spent in strict accordance with the following procedures :

1. Expenditure on food for the victims of Human Trafficking after rescue and till such time they are handed over to the rehabilitation centers.
2. Expenditure incurred on rail and road journey while transporting victims from the place of rescue to Observation Homes/Rehabilitation Centers, as the case may be.
3. Expenses incurred on transit for stay of victims in hotels/rest houses as part of post rescue measure.
4. Expenditure incurred on facilitating the victims of trafficking for making urgent phone calls, to parents, guardians and relatives.
5. Expenditure incurred on clothing apparel and foot wear strictly on need basis provided that the clothes and foot wear are procured at reasonable rates and also that the victims were rescued in not presentable and decent condition. No expensive clothes or footwear will be allowed.
6. The cost of medical treatment and purchase of medicines for immediate requirement of victims will be allowed post rescue, subject to condition that no medicine be given to them after handing them over to Rehabilitation Centres.
7. The fund should be kept in the official accounts of the Superintendents of Police to be jointly operated by concerned Ss.P and Accountant of the office.
8. Receipt of fund will be immediately acknowledged by the Superintendent of Police to the AIG (Adm).
9. Expenditure to the last paise has to be accounted for and vouchers and bills should be submitted to the Asstt, Inspector General of Police (A) in original after they are duly certified by the Superintendent of Police on the body of the Vouchers and Bills.
10. Asstt, Inspector General of Police (Adm) will compile and send utilization certificates without delay to Ministry of Home Affairs with a request for release of additional fund for further expenditure by both Anti Human Trafficking Units.
11. The same procedures should be followed in incurring expenditure of subsequent release of funds meant for Rescue of victims of human trafficking.

Sd/-  
(Prem Singh, IPS)  
Director General of Police,  
Meghalaya, Shillong  
Dated 25 April 2013